

Public Realm Landscape Manager (Independent Contractor)

Stamford Downtown Special Services District (Stamford Downtown) serves as the Business Improvement District for Stamford's city center. Stamford Downtown oversees a variety of initiatives to ensure downtown is a welcome, inviting setting for residents, visitors, students, and investors. The initiatives planned and implemented include daily environmental maintenance, public realm beautification, Hospitality and Public Safety Ambassadors, support of Complete Street projects, land use planning, business attraction, event production, and marketing.

We are seeking an experienced and creative *Public Realm Landscape Coordinator* to help lead Stamford Downtown's expansive landscape beautification program. This independent contractor role offers the opportunity to shape the seasonal appearance of Stamford Downtown's streetscape, parks, and public spaces through horticulture, landscape design, and project management. Working with community partners, contractors, volunteers, and City of Stamford staff, the *Public Realm Landscape Coordinator* will oversee the planning, implementation, and maintenance of Stamford Downtown's year-round streetscape program.

The *Public Realm Landscape Coordinator* reports to the President and Director of Public Realm Operations.

Scope:

The *Public Realm Landscape Coordinator* will oversee the design and maintenance of:

300+ hanging flower baskets

Eighty+ ground planters

Sixteen landscaped areas – including traditional garden settings, bioswales, and pollinators – located within *nine Downtown-based open spaces*.

The *Public Realm Landscape Coordinator* will also design and maintain Stamford Downtown's green infrastructure and urban forestry initiatives.

Primary Contractual Responsibilities:

Manage procurement, logistics, and scheduling to ensure timely delivery of labor, materials, and project milestones.

Coordinate and oversee contractors, vendors, volunteers, and seasonal staff to successfully implement the streetscape program.

Supervise daily streetscape maintenance activities based on priorities and work assignments established by the Director of Public Realm Operations, ensuring quality, accountability, and adherence to established performance standards.

Monitor project progress, conduct site inspections, and approve completed work to ensure compliance with program specifications, budgets, schedules, and quality standards.

Track budgets, schedules, and deliverables, providing regular updates and recommendations to Stamford Downtown leadership.

Serve as a liaison with the City of Stamford Parks Department and other project stakeholders.

Identify opportunities to enhance the streetscape program including innovative design, sustainable practices, and continuous improvement.

Participate in field operations as needed during seasonal installations, special projects, and maintenance activities.

Qualifications:

Experience in horticulture, landscape architecture and management, or a related field. Degree, certification, or equivalent experience preferred.

Experience designing and managing seasonal planting programs for public, commercial, or institutional landscapes.

Strong project management skills, including budgeting, procurement, scheduling, and managing multiple projects simultaneously.

Knowledge of urban horticulture and sustainable landscape practices, with an understanding of maintaining high-traffic public spaces.

Experience managing contractors, vendors, volunteers, or field crews, with strong leadership and quality control skills.

Strong organizational, problem-solving, and communication skills, with the ability to build productive relationships and adapt to changing priorities.

Self-motivated, with the ability to work independently and collaboratively.

Proficiency with Microsoft Office (Word, Excel, PowerPoint).

Valid driver's license and access to a vehicle for transporting small tools and materials.

Hours & Rates:

The proposed contract term is anticipated to cover approximately **600 hours annually for 36 weeks**, or roughly **16–20 hours per week**, depending upon project demands with heavier workloads during major installation and project periods.

Stamford Downtown will negotiate a final hourly rate based upon vendors qualifications and experience.

Proposal Requirements:

Interested contractors should submit a proposal that includes:

A summary of qualifications and relevant professional experience.

A proposed hourly rate.

Images and/or examples of three related projects demonstrating relevant streetscape, landscape, horticultural, architectural, public realm, or project-management experience.

At least three professional recommendations/references.

Submission Instructions:

Please submit the requested proposal materials by **Friday, November 6, 2026, at 4:00pm.**

Label each attachment with your first and last name. PDF format is preferred.

Stamford Downtown reserves the right to schedule a walkthrough for respondents.

Contact Information:

If you have questions about the position, you may contact:

Michael Little
Director Of Public Realm Operations
(203)348-5285
little@stamford-downtown.com

Interested parties should submit questions via email to Mr. Little no later than Friday, October 23, 2026, at 4:00pm.

Notes:

This proposed contract role is intended to support Stamford Downtown's streetscape, public realm, horticultural, and related infrastructure initiatives. Responsibilities may evolve based upon seasonal priorities, projects, and organizational needs.

Equal Employment Opportunity

We do not discriminate based on race, color, religion, national origin, sex, age, disability, genetic information, or any other status protected by law or regulation.

Job Type: Contract