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CITY OF STAMFORD
DEPARTMENT OF HEALTH
STAMFORD GOVERNMENT CENTER
888 WASHINGTON BOULEVARD
P.O. BOX 10152
STAMFORD, CT 06904-2152

October 19, 2020

Dear Business Owner,

Please be advised the Department of Health is transitioning to an online system "OpenGov Permitting & Licensing" as part of the City's efforts to increase customer service and efficiencies.

This new online system will allow you to conveniently submit requests for a permit or license, renew and pay for your yearly permits or license(s) using a credit card, bank card, or electronic check (e-check), download and print your permit(s) or license(s), as well as obtain other pertinent information from the Department of Health. **This will be the only means by which you will be able to obtain your permits, licenses, certificates, and inspections.**

To use this new online system please **register with the City as follows:**

1. Go to the City's website [HTTPS://STAMFORDCT.VIEWPOINTCLOUD.COM](https://stamfordct.viewpointcloud.com)
2. Click on **SIGN UP**
3. Click on **CREATE A VIEWPOINT ID**
4. Click on **SIGN UP USING A SECURE PORTAL**
5. Enter a **VALID EMAIL ADDRESS** and create a **PASSWORD**
6. Click on **SIGN UP**
7. Follow the directions to complete your registration and fill out your application.

Note: You will only need to register once

Please be reminded that per City Ordinances you are required to obtain a permit, license, certificate, or inspection to operate certain businesses within the City of Stamford. These permits, licenses, certificates, or inspections must be renewed in advance of their respective **Renew By Dates**.

The window for submitting your request for renewal of your permits, licenses, certificates, or inspections is four months in advance of the Renew By Date of the permit, license, certificate, or inspection.

Permit/License/ Certificate/Inspection	Frequency of Permitting/Licensing/ Certification/Inspection	Renew By Dates	Duration of Permit/License/ Certificate/Inspection	Renewal Window
Multiple Family Dwellings	Annual Calendar Year	January 1 st	January 1 st - December 31 st	Preceding August 1 st to December 31 st
Weights and Measures	Annual Calendar Year	January 1 st	January 1 st - December 31 st	Preceding August 1 st to December 31 st
Food Establishments	Annual Calendar Year	January 1 st	January 1 st - December 31 st	Preceding August 1 st to December 31 st


Permit/License/ Certificate/Inspection	Frequency of Permitting/Licensing/ Certification/Inspection	Renew By Dates	Duration of Permit/License/ Certificate/Inspection	Renewal Window
Barbershops, Hair Salons, Cosmetology, Massage Parlor	Annual Fiscal Year	July 1 st	July 1 st – June 30 th	Preceding February 1 st to June 30 th
Rooming Houses, Hotels	Annual Fiscal Year	July 1 st	July 1 st – June 30 th	Preceding February 1 st to June 30 th
Assisted Living	Annual Fiscal Year	July 1 st	July 1 st – June 30 th	Preceding February 1 st to June 30 th
Retail Food	Annual Fiscal Year	July 1 st	July 1 st – June 30 th	Preceding February 1 st to June 30 th
Refuse Trucks	Annual Fiscal Year	July 1 st	July 1 st – June 30 th	Preceding February 1 st to June 30 th
Certificate of Apartment Occupancy (CAO)	Vacancy of a rental unit	Before occupancy by a new tenant	Duration of tenancy	Not applicable
Daycares*	Every two years	Every two year from date first opened	Two years	Four months before Renew By Date

*The inspection dates are unique for each individual daycare.

If you were in the process of an application or are delinquent, or have any questions, please feel free to contact the Department of Health at 203-977-5833 or 203-977-5188.

Thank you.

Sincerely,



Jennifer A. M. Calder
Director of Health